

**DENMARK - CHECKLIST OF REQUIRED DOCUMENTS FOR TRANSIT VISA (FOR MAXIMUM STAY OF 24 HOURS IN THE AIRPORT TRANSIT AREA)**

In **Ramallah**: Royal Danish Representative Office, Othman ben Affan St.48

Tel: +972 2 241 5280 - Fax: +972 2 242 0331

[ramrktvisa@um.dk](mailto:ramrktvisa@um.dk) - <http://ramallah.um.dk/en/>

In **Gaza**: 33-1360 Khaled Ben El Walid Street

Tel: + 972 8 2840473 - Fax: + 972 8 2886682

[P\\_AlaaS@vfsglobal.com](mailto:P_AlaaS@vfsglobal.com) - <http://denmarkvisa-palestinianterritory.com/index.html>



	<i>Please read carefully, print and use this checklist of required documents</i>	Yes	No
1	<p>Completely filled and signed <b>Application form</b></p> <p>All questions must be answered including the full address and contact telephone numbers of the applicant and reference in Denmark.</p> <p>Minor children must submit an application form signed by a person with parental authority or by a legal guardian.</p>		
2	<p><b>Passport or Travel document</b>: a valid national passport or other valid travel document as well as I.D. The validity of the passport must exceed the validity of the visa by a least 3 months (or, in the case of multiple journeys, the date on which you intend to leave it for the last time), whereas travel documents should exceed at least 6 months. The passport or the travel document must also contain at least 2 blank pages and have been issued less than 10 years ago.</p>		
3	A copy of the <b>ID</b> .		
4	One passport size <b>photograph</b> .		
5	<p>The documents indicating the <b>purpose of your journey</b>.</p> <ul style="list-style-type: none"> <li>○ For a <b>business trip</b>: a signed invitation from the inviting company in Denmark including full name of the applicant, purpose and length of visit, who will cover the costs of travel and accommodation, company's contact details + letter from the employer stating that the applicant is the employee of the company, mentioning position and salary as well as professional mission <b>OR</b> fill in the VU1 form.</li> <li>○ For a <b>visit to a relative</b>: a signed invitation from the relative including full name of the applicant, purpose and length of visit, address of stay in Denmark and contact details of the host + copy of relevant documents proving the family relations (certificates of birth, marriage etc.) + work confirmation letter from the employer with indication of annual leave <b>OR</b> fill in the VU2 form.</li> <li>○ For a <b>visit to a friend</b>: a signed invitation from the friend including full name of the applicant, purpose and length of visit, address of stay in Denmark, contact details of the host + work confirmation letter from the employer with indication of annual leave <b>OR</b> fill in the VU2 form.</li> <li>○ For <b>tourism</b>: details on the purpose and itinerary + a work confirmation letter from the employer with indication of annual leave.</li> <li>○ For <b>training/internship/seminar/course</b>: certificate of enrolment at an education establishment or invitation from company/institution, including full name of the applicant, purpose and length of visit, address of stay in Denmark, contact details of the establishment/company/institution + in case of internship, letter from the company/institution indicating if the internship is paid (how much) or unpaid <b>OR</b> fill in the VU3 form.</li> <li>○ For <b>political/scientific/cultural/sports or religious events</b>: a signed invitation from the organizing authority of the event including full name of the applicant, purpose and length of visit, address of stay in Denmark, contact details of the organizing authority + document that proves applicant's connection with the sending organization <b>OR</b> fill in the VU3 form.</li> </ul>		
6	<p>Proof of <b>solvency</b>: you must have enough money to finance your stay in Denmark and your return journey. You must normally have DKK 500 for each day of your stay in Denmark. Alternatively, someone you know, who is living in Norway, can give a financial guarantee. To proof your solvency, bring a copy of bank statements for the past three months, and/or</p>		

	copy of credit card with credit card statements, and/or copy of salary slips of the last three months, and/or letter of invitation by company/institution confirming that they bear all costs related to travel and stay.		
7	<b>Valid visa of the country of final destination.</b>		
8	<b>Flying ticket showing final destination.</b> The definitive non-transferable return ticket in your name is not required yet when you lodge the visa application, to avoid unnecessary costs.		
9	<b>Guardian consent:</b> in cases where the applicant is under the age of 18, documentation of parental consent is required as well as birth certificate for the applicant and copies of both parents' ID or passport. The parents must appear in person accompanying the child, a copy of their visas and a letter stating that they will accompany the child is needed. Note that the application must be signed by the parent.		

### More supporting documents

Please note, that additional documents can be required depending on the purpose of the visit. These could be birth certificate, marriage certificate, etc.